

Members Present: Petty, Thurow, Sloan

Absent:

Others Present: Mayor Palm, Adm. Geick, E. Truman, B. Zeman, C. Haggard, M. Hardy, K. Stieve, T. Pinion, L. Laux, Dawn Gunderson, David Dahlke, Rob Nelson, Kilton Holmes

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of October 8, 2019 and carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$229,223.18**. Motion carried unanimously.
- b) **Approve an Inclusion Policy for Parks, Recreation and Forestry Department Facilities and Programs** M. Hardy explained that this policy is to make sure that all community groups are involved, not only participating in our activities but also helping to ensure that we have facilities and programs that are able to be reached by all members of the community. This will include an inclusion advisory group that will be able to help us better understand what groups might be missing. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- c) **Approve a contract for \$19,100 with Dirt Monkey Excavating for the demolition of the old waterworks garage in Maxwell-Potter Conservancy, with the additional funds over budget (\$6,690) allocated from the Park Impact Land Improvement Fund** M. Hardy noted that the removal of this building was included in this year's budget; however, because the bids received were more than the expected, he is requesting to use money from the Park Impact Fund. This money was designated for the parking lot and will allow them to remove the building yet this fall. Because the Utilities has a project planned for next year that has to get across the river, under this site, the paving for this parking lot will be done next year. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- d) **Approve funds from the Alma Waite Fund for the fiscal year 2020 totaling \$19,000** The Committee reviewed the requests made for Alma Waite funds. Adm. Geick noted that the contribution for the Concerts on the Square is included again for 2020. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- e) **Approve the Vehicle Registration Fee Ordinance** Atty. Truman offered a draft ordinance as requested at the last Council meeting. The ordinance does include a sunset and expiration of fee clause. Ald. Petty questioned what the funds can be used for? What is considered transportation costs? Atty. Truman noted that while state statutes does not define transportation related purposes, case law has allowed for a very broad definition of transportation costs. The City could define what they consider transportation costs; however, she does not recommend we go that route. City Treasurer L. Laux explained that while we could make a unique revenue line, it would not be tied to unique expenditure lines. Ald. Sloan stated that this money is not going to streets; it's just going to be used to balance the budget. Motion by Sloan to recommend to Council to not approve this Ordinance. Motion fails for lack of second. Motion by Petty, seconded by Thurow to recommend to Council for action. Motion carried; 1 Nay, Sloan
- f) **Approve the Street Light System Charge Ordinance** Atty. Truman offered a draft ordinance that was modeled after the ordinance from Prairie du Sac. There are some slight changes regarding the financial aspects, how the payments are calculated. This ordinance also includes the sunset and expiration of fee clause. The goal with this ordinance is to recover of the amount charged to the City for having this light service. T. Pinion explained that this fee is similar to the Stormwater Utility charge in that all properties, including tax-exempt properties, will pay. Based on 12 months of costs to the City, all single and two family lots will pay 1x; all other improved lots will pay 2x. The costs to the City will include operational and maintenance costs for both the Alliant owned and the City owned poles. C. Haggard noted that this particular revenue source will have a separate fund and therefore matched with expenses. Motion by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

- g) **Approve the Preliminary FY 2020 Budget** C. Haggard presented the preliminary budget and the changes since the last meeting. At this time, we still have a budget shortfall of \$31,450. Adm. Geick noted that the only new positions that are still in the budget are the library position and the Parks Facilities Manager, a position that would oversee the janitorial staff. Adm. Geick noted that the City currently needs additional maintenance and janitorial work. He also advised that if they decide to eliminate this position, they should consider leaving some funds available for needed contracted services. Motion by Sloan, seconded by Thurow to recommend Council approve the preliminary budget with the elimination of the Facilities Manager; all excess funds used for contracted services. It is also recommended that the debt savings of \$15,283 be paid to the Utilities. Motion carried unanimously.
- h) **Approve a Resolution Authorizing the Issuance and Sale of \$1,255,000 Taxable General Obligation Refunding Bonds, Series 2019A.** Dawn Gunderson from Ehlers presented the results of today's bond issuance sale and noted that Moody's did affirm our Aa3 rating. A total of 8 bids were received with the low bid of 2.3486% coming from Piper Jaffray & Co. The original amount of the bonds was \$1,255,000 but because the costs of issuance was lower than expected, we were able to decrease the final bond amount to \$1,240,000. Motion by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

Informational Items

City Attorney's report on insurance claims – None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:47pm.
Brenda Zeman, City Clerk